



VISITOR PARKING PASS

Welcome to Highline College!

Please **PRINT** and place this permit in a clearly visible location on your dashboard. Parking is limited at Highline College during the morning hours. Please allow yourself extra time to find a parking space. Please park only in open student parking. This pass is not valid for guest, carpool or staff/faculty parking spaces.

Driving directions from Interstate 5:

- Take exit:
 - 149 (if you are coming from Seattle)
 - 149B (if you are coming from Tacoma)
- Proceed west on Kent-Des Moines Road to Pacific Highway South
- Turn left (south) onto Pacific Highway South
- Turn right (west) onto South 240th Street
- Find parking
 - Entrances to East, South and Administration parking lots are on the right
 - Entrance to North parking lot is off 20th Avenue South

DISCLAIMER: This parking pass is valid for the date issued only (one day). Please park and lock your vehicle. Highline management declares itself not responsible for fire, theft, damage, loss of vehicle, or any article/content left in same. All such risks are being assumed by the holder of this pass. Only a license to park is granted and no bailment is created.

Highline College Public Safety

2400 S 240th Street, Des Moines, WA 98198 • 206-9592-3218

This pass must be initiated and completed by the requesting department/division to be VALID. Please include all appropriate information, including mail stop and budget number. This pass, once completed by the requesting office, should be sent/mailed DIRECTLY to the visitor.

VISITOR INFORMATION

DATE: 06/23/2017- 06/24/2017

TIME OF ARRIVAL: 8AM

NAME OF EVENT: Laotian American Writers Summit

NAME OF VISITOR: 250 GUESTS

APPROVING AUTHORITY

AUTHORIZED BY: David Menke

DEPT/DIV: Public Safety

MAILSTOP: 6-01

PHONE NUMBER: 206-592-3218

APPROVAL NUMBER: 17-0015

APPROVED

JUN - 8 2017

HIGHLINE COLLEGE
DEPARTMENT OF PUBLIC SAFETY